



MINUTES
FSJPLA Board Meeting
Wednesday, May 1st 2024 at 5:50pm
Zoom
Phone number: 1-877-385-4099
Participation Code: 9632825#
Host Code:1335790#

Join Zoom Meeting: https://us02web.zoom.us/j/84487215690?pwd=ZiVEN0orYzN5Z1NocmJ1YzhiMnAyZz09
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Executive	Trustees	Appointed	Staff	Delegates	Guests
Michael Bourcet – Chair & Area C Patron Rep	Warren “Dub” Craig	Sarah McDougall – Municipal Representative	Matthew Rankin – Director / Board Secretary	N/A	N/A
Andy Ackerman – Vice Chair	Amber Harding		Tanya Boyd - Staff		
Lyle Goldie – Treasurer	Dale Boissonneault				

Unavailable	None
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- 1. Call to Order: 5:52pm**

 - 2. Adoption of the Agenda**
 - 2.1 Motion: L. Goldie**
 - 2.2 Second: W. Craig**
 - 2.3 Result: Passed**

 - 3. Election of Board Officers/Executive Committee:**
 - 3.1 Nominations:**
 - 3.1.1 Election of Board Chair:**
Nomination: S. M and D. B.
Accepted – Michael
Elected via Acclamation

 - 3.1.2 Election of Board Vice-Chair:**
Nomination: L. Goldie
Refused – Andy
Nomination: W. Craig
Accepted – Lyle
Elected by Acclamation

- 3.1.3 Election of Treasurer:**
Nomination: L. Goldie
Accepted: W. Craig
Elected via Acclamation.

4. Adoption of the Consent Agenda

4.1 Minutes of the April 27th 2024, Regular Meeting

4.2 Director's Report for May 2024

4.3 OHS Committee Meeting Minutes

4.3.1 May 2024

Motion: A. Ackerman

Seconded: L. Goldie

Result: Passed

5. Delegate: None

6. Adoption of the Financial Report – as presented (CIS May)

6.1 Cashflow May 2024

Motion: L. Goldie

Seconded: A. Ackerman

Result: Passed

7. Old Business:

7.1 Posting of SRC Student Position

Discussion: Matthew posted the SRC Student Coordinator Position prior to leaving for vacation, the position runs until the 18th. Sadly, FSJPL did not receive the Young Canada Works Grant and has yet to hear back from Canada Summer Jobs. Andy suggested getting in contact with local Federal MP Bob Zimmer to confirm what happened, as he would receive all applications for grant funding. Either he can explain why the funding was not given, or investigate further. Updates to follow.

7.2 Lease Discussion – Michael

Discussion: Michael mentioned that since his and Matthew's last regular meeting with the NPCC/NPCS, in January 2024, there have been no further confirmed meetings scheduled regarding the lease negotiations. The last communication indicated there were plans for the NPC Board to meet and determine further negotiations with the library board. Michael and Matthew have a scheduled update meeting on May 8th with the City. Additionally, he will be meeting with law firm tomorrow for guidance in approach. Getting a definitive answer on the city/NPCS agreement, and its implications for an agreement between them and the library.

7.3 2025 Gala Ideas Update – Matthew/Amber

Discussion: Matthew mentioned that with Amber being unable to attend this meeting, there were no real updates on this front. Sarah mentioned confirming the date well in advance is important for advertising, as well as sending out invitations to necessary attendees. Although, fundraisers, Andy – suggested talking to Tana at the CDC as they recently had a major gala.

7.4 NPCC Exterior Renovations Update from City of FSJ – Matthew

Discussion: No major updates yet. Matthew mentioned that Karin at the City of FSJ will be consulting with the Board and other community stakeholders soon to work on design drafts and items that need to be considered before construction begins.

8. New Business:

8.1 Director Professional Development Plan – Michael & Lyle

Discussion: Michael and Lyle mentioned the creation of a professional development plan for the Director Position. The goal is to ensure Matthew and any future Directors have a concrete plan for developing their skills as they progress as Director. Matthew expressed support for the idea, as a way to keep him on-track for training plans, as well as highlight possible areas where he needs to develop more. The Board sent a copy of this document, Matthew just needs to fill it out. Updates to follow.

8.2 May 2024 Programming Calendar

Discussion: Matthew presented the May 2024 Programming Calendar to the Board and briefly went through the programs and events being offered. Matthew also mentioned plans for the Library to have a table at the PRIDE Walk 2024, Ribfest, and other events throughout the year.

IN CAMERA SESSION - No Items.

Adjournment: 6:34

- 9. Next Meeting Date: Meeting** – Wednesday, June 26th, 2024 @ 5:30pm (Final In-Person Meeting before September)